

Homestay Accommodation Application Form

Full name of person completing this form	
Full Street Address and Postcode	
Email address	
Home Telephone	
Work Telephone	
Mobile Number	

Please list all persons **including yourself** who are currently residing in your property, or may reside at your property within the next 12 months. This includes any immediate family members who may stay in your home:

Name	Sex	DOB	Occupation	Relationship

Main Language of Household

Other Languages spoken in Household

Does any resident of your household smoke?	Yes	No	Notes:
Will you host students who smoke?	Yes	No	

Main Religion of Household (if applicable)

Pets?	Yes No 1 / 2 / 3 / 4 / ___	Notes:
Car?	Yes No 1 / 2 / 3 / 4 / ___	Notes:

Do you or any of your family members take part in the following? Please specify frequency and day(s).

Employment	Frequency/Day?	Which family member?
Full time employment		
Casual / part time employment (weekdays)		
Evening work		
Weekend work		

Activity	Frequency/Day?	Which family member?
Sports events or training		
Weekends away		
Religious Observance or attendance		

Are there any evenings when cooked meals cannot be provided?	Yes	No	If yes, please specify which evenings:
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Please provide some details about your hobbies and family routine.

Do you prefer to host male or female students and why?

Do you prefer a nationality and why?

Do you prefer a student with a specific length of stay and why?

Do you own or rent your house / apartment?

Do you host overseas students from any other organisation?	Yes	No
If yes, which organisation?		
How long have you been a host family?		

Please give details below of the public transport facilities available to your student. Specify the route to YouSTUDY International College as well as the route to CBD. Please give bus numbers, frequency of buses and how long the journey takes.

Are you happy to host the following: (please circle as appropriate)			
A teenage student (Under 18 years)	Y / N	A student requiring a gluten-free diet	Y N
A teenage student (Under 16 years)	Y N	A student requiring a vegetarian diet	Y N
A mature student (35+)	Y N	A diabetic student	Y N
A disabled student	Y N	A student with a nut allergy	Y N
A smoking student	Y N	A student allergic to cigarette smoke	Y N
A student with a dust allergy	Y N	A student allergic to pets	Y N
A student from an Islamic culture	Y N	A student requiring Kosher/non- pork diet	Y N
Does any household member follow any special diet as mentioned above? Please specify.			

How many rooms do you have available to host students? **Please also complete the enclosed Room Inventory sheet for each room available to students.**

SINGLE ROOM (i.e. one bed)	1 / 2 / 3 / 4 / _____
TWIN ROOM (i.e. two beds)	1 / 2 / 3 / 4 / _____
DOUBLE ROOM (i.e. double or queen size bed)	1 / 2 / 3 / 4 / _____

Please give details of the following facilities you have at home which are available for students to use:

Bath	
Shower	
Toilet	
Garden	
Laundry facilities	
Television	
DVD	
Netflix (or similar)	
Musical Instruments	
Computer	

Please give details of internet access available to students at your residence, including any household rules regarding usage and availability:

ROOM INVENTORY

Please complete this form for **every room** you offer to students.

Bedroom 1			Bedroom 2		
Double / Twin / Bunk / Single			Double / Twin / Bunk / Single		
Desk and chair	Yes	No	Desk and chair	Yes	No
Wardrobe	Yes	No	Wardrobe	Yes	No
Drawers	Yes	No	Drawers	Yes	No
Bedside lamp	Yes	No	Bedside lamp	Yes	No
Carpet	Yes	No	Carpet	Yes	No
Door lockable	Yes	No	Door lockable	Yes	No
Key provided	Yes	No	Key provided	Yes	No
Drying rack for personal laundry	Yes	No	Drying rack for personal laundry	Yes	No
Lighting	Yes	No	Lighting	Yes	No
Natural light	Yes	No	Natural light	Yes	No
Heating Appliance	Yes	No	Heating Appliance	Yes	No
Fan/Aircon	Yes	No	Fan/Aircon	Yes	No
TV in bedroom	Yes	No	TV in bedroom	Yes	No
Please give a brief description of the room:			Please give a brief description of the room:		

Bedroom 3			Bedroom 4		
Double / Twin / Bunk / Single			Double / Twin / Bunk / Single		
Desk and chair	Yes	No	Desk and chair	Yes	No
Wardrobe	Yes	No	Wardrobe	Yes	No
Drawers	Yes	No	Drawers	Yes	No
Bedside lamp	Yes	No	Bedside lamp	Yes	No
Carpet	Yes	No	Carpet	Yes	No
Door lockable	Yes	No	Door lockable	Yes	No
Key provided	Yes	No	Key provided	Yes	No
Drying rack for personal laundry	Yes	No	Drying rack for personal laundry	Yes	No
Lighting	Yes	No	Lighting	Yes	No
Natural light	Yes	No	Natural light	Yes	No
Heating Appliance	Yes	No	Heating Appliance	Yes	No
Fan/Aircon	Yes	No	Fan/Aircon	Yes	No
TV in bedroom	Yes	No	TV in bedroom	Yes	No
Please give a brief description of the room:			Please give a brief description of the room:		

Do you have any household rules regarding usage and availability of aircon, either within the residence or within student's bedrooms?

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Are there any periods every year that you cannot host students, or specific periods within the next 12 months?
E.g. holidays already scheduled, visiting relatives, etc.

When we send confirmation of address to students we like to send a brief description of their host family. A student may feel apprehensive about their trip and some additional information makes them feel confident about where they are going and assures them of the warm welcome waiting for them.

Please provide a brief description of your household (an example is provided below):

Windsor lives with her husband in Paddington in the Eastern Suburbs of Sydney, near to many local shops. The Windsor's live in a 3 bed room terrace house, just off a main shopping street. The house is close to the bus stop. Bus No. 389, which goes every 15 minutes and takes you past the Kaplan International English and into the city centre. Mrs Windsor is a teacher and in her spare time enjoys travelling and cooking. Mr Windsor is an engineer and enjoys bird watching and golf. They have 3 children. Their eldest two children, Fred and Mark no longer live at home, but live locally and are frequent visitors to the house. Their youngest child, Grace is 16 and goes to school locally. She is very interested in other cultures. The Windsor family are looking forward to welcoming you.

Your description - please include as much detail as possible:

Acknowledgement

Signatures of the Hosts below indicate that you acknowledge that you wish to enter into an agreement to act as a host of students for YouSTUDY International College, and agree to abide by the general rules, conditions and guidelines as outlined in the Homestay Guide Book.

In providing services the Host will disclose any relevant criminal convictions in relation to certain offences. Such a disclosure will not necessarily preclude a hosting agreement. Offences required to be disclosed include criminal convictions or current/ongoing incidents relating to any offences of a sexual nature, drugs misuses, morality and / or against liberty.

The information that you enter on this form is privileged and is kept in accordance with the Privacy Act (1988) under this Federal legislation you are entitled to access any records held on you. For more information on the Privacy Act, please visit – www.privacy.gov.au.

The Host acknowledges that YouSTUDY International College is required to release personal information concerning the Host (including personal data) to appropriate government agencies as well as to students and their representatives. Photos of the Host and their home, either taken by YouSTUDY International College Staff or supplied by the Host, may also be passed on to students and YouSTUDY International College representatives in different countries, along with the information mentioned above. The Host agrees that they will not pass on any student information to any third parties and the Host will destroy all such information immediately at the end of a student's stay.

YouSTUDY International College disclaims any responsibility or liability whatsoever to the Hosts for actions of any Student that may result in the following - including, but not limited to, personal injury, property damage, and any other costs and expenses (including, but not limited to telephone and internet charges and other costs and expenses). It remains the responsibility of the Host to ensure that they are correctly and properly insured against such eventualities. It is also the responsibility of the Host to inform their insurers that they are providing this service.

The Hosts acknowledges that they are required to hold adequate insurance cover prior to commencing as a host family. YouSTUDY International College recommends speaking with your current insurance provider to determine whether your current household insurance cover provides adequate cover. A number of Australian insurance companies provide insurance products specifically designed for families hosting homestay students.

I confirm that the information given on this application is true and complete to the best of my knowledge.

I agree to allow a Kaplan International English representative to visit my home and photograph a) the students' bedroom(s) b) common living areas for reference purposes.

Host Name: _____

Host Signature: _____

Date: _____

All adult members of families hosting students under the age of 18 are required to hold valid a Queensland Blue Card prior to a student being placed with the family*. Please provide details of a current Queensland Blue Card for all adult family members with this application. Alternatively, our staff can assist with the application process when this form is lodged.

* <https://www.bluecard.qld.gov.au/volunteers/Childaccommodationservicesincludinghomestays.html>